

The Richmond Hill Public Library Board
Tuesday, June 22, 2021

MINUTES

The Richmond Hill Public Library Board held its scheduled meeting on Tuesday, June 22, 2021 virtually using video-teleconferencing technology.

Present: Councillor Greg Beros, Chair
Stephen Chait
Frank DiPede
Regional and Local Councillor Joe DiPaola
Bram Kivenko
Councillor Tom Muench
Mahnaz Shahbazi

Staff: Darren Solomon, Chief Executive Officer
Catherine Charles, Director, Collections and Program Development
Yunmi Hwang, Director, Branch Services
Robin Fribance, Executive Manager, Experience & Strategy
Karen Wales, Manager, Customer Service
Susan Quinn, Executive Administration Coordinator

1.0 Call to Order

The Chair called the meeting to order at 5:00 p.m.

2.0 Regrets

Rona Wang

Regional and Local Councillor Carmine Perrelli

3.0 Adoption of Agenda

Motion:

21:40

Moved By:

S. Chait

Seconded by:

F. DiPede

THAT the Agenda of June 22, 2021 be adopted.

CARRIED UNANIMOUSLY

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Minutes

5.1 Library Board Minutes – May 25, 2021

Motion:

21:41

Moved By:

B. Kivenko

Seconded by:

S. Chait

THAT the Minutes of May 25, 2021 be adopted

CARRIED UNANIMOUSLY

5:05 p.m. – Regional and Local Councillor J. DiPaola arrived to the meeting.

5:07 p.m. – Councillor T. Muench arrived to the meeting.

6.0 Presentations

6.1 Robin Fribance, Executive Manager, Experience & Strategy

Re: Strategic Plan Update

Motion:

21:42

Moved by:

Regional and Local Councillor J. DiPaola

Seconded by:

S. Chait

THAT the presentation on Strategic Plan Update be received for information.

CARRIED UNANIMOUSLY

6.2 Yunmi Hwang, Director, Branch Services

Re: Reopening Update

Motion:

21:43

Moved by:

S. Chait

Seconded by:

F. DiPede

THAT the presentation on Reopening Update be received for information.

CARRIED UNANIMOUSLY

7.0 Reports

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

On a motion moved by Councillor T. Muench, seconded by M. Shahbazi the Board consented to adopt all of the staff recommendations in items 7.1, 7.2 and 7.3 without further discussion or motions.

7.1 2020 Year-End Audited Financial Statements Report SRLIB21.16

Motion:

21:44

Moved by:

Councillor T. Muench

Seconded by:

M. Shahbazi

THAT the Library Board approve the 2020 Audited Financial Statements and authorize the Board Chair and Chief Executive Officer to sign the Financial Statements; and

THAT the Library Board receive the Grant Thornton Report to the Board of Directors: Audit Strategy and Results, for the year ended December 31, 2020.

CARRIED UNANIMOUSLY

7.2 Circulation Policy Update Report SRLIB21.17

Motion:

21:45

Moved by:

Councillor T. Muench

Seconded by:

M. Shahbazi

THAT the Library Board approve the Circulation Policy, as amended, effective immediately and to be implemented once internal processes are in place.

CARRIED UNANIMOUSLY

7.3 Fine-Free Recommendation Report SRLIB21.18

Motion:

21:46

Moved by:

Councillor T. Muench

Seconded by:

M. Shahbazi

THAT the Library Board approve the removal of late fines permanently for all materials, effective immediately.

CARRIED UNANIMOUSLY

8.0 New Business

None

9.0 **Member Announcements**

None

10.0 **Date of Next Meetings**

Special 2022 Budget Meetings of the Library Board will be held on:

Friday, August 13, 2021 @ 4 p.m.

Thursday, September 2, 2021 @ 4 p.m.

virtually using video-teleconferencing technology.

The next Regular Meeting of the Library Board will be held on:

Tuesday, September 28, 2021 virtually using video-teleconferencing technology.

11.0 **Adjournment**

Motion:

21:47

Moved By:

M. Shahbazi

Seconded by:

S. Chait

THAT the meeting be adjourned at 5:20 p.m.

CARRIED UNANIMOUSLY

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor Greg Beros

Chair

Darren Solomon

Chief Executive Officer