

The Richmond Hill Public Library Board
Tuesday, May 25, 2021

MINUTES

The Richmond Hill Public Library Board held its scheduled meeting on Tuesday, May 25, 2021 virtually using video-teleconferencing technology.

Present: Councillor Greg Beros, Chair
Stephen Chait
Frank DiPede
Regional and Local Councillor Joe DiPaola
Councillor Tom Muench
Regional and Local Councillor Carmine Perrelli
Mahnaz Shahbazi
Rona Wang

Staff: Darren Solomon, Chief Executive Officer
Catherine Charles, Director, Collections and Program Development
Yunmi Hwang, Director, Branch Services
Robin Fribance, Executive Manager, Experience & Strategy
Greg Patterson, Manager, Central Library
Annesha Hutchinson, Manager, Communications
Len Wong, Manager, Richmond Green Library
Susan Quinn, Executive Administration Coordinator

1.0 Call to Order

The Chair called the meeting to order at 5:00 p.m.

2.0 Regrets

Bram Kivenko

3.0 Adoption of Agenda

Motion:

21:31

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

Regional and Local Councillor J. DiPaola

THAT the Agenda of May 25, 2021 be adopted.

CARRIED UNANIMOUSLY

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Minutes

5.1 Library Board Minutes – February 23, 2021

Motion:

21:32

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

R. Wang

THAT the Minutes of April 27, 2021 be adopted

CARRIED UNANIMOUSLY

6.0 Presentations

6.1 Greg Patterson, Manager, Central Library

Annesha Hutchinson, Manager, Communications

Re: Digital Customer Service

5:08 p.m. – S. Chait arrived to the meeting.

Motion:

21:33

Moved by:

M. Shahbazi

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the presentation on Digital Customer Service be received for information.

CARRIED UNANIMOUSLY

6.2 Robin Fribance, Executive Manager, Experience & Strategy RHPL

**Stephen Davies, Principal Consultant and Managing Director,
Transformation By Design**

Christopher Carter, Team Member, Transformation By Design

Re: Strategic Plan Update

5:20 p.m. – Councillor T. Muench arrived to the meeting.

Motion:

21:34

Moved by:

F. DiPede

Seconded by:

Councillor T. Muench

THAT the presentation on the Strategic Plan Update be received for information.

CARRIED UNANIMOUSLY

7.0 Reports

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

On a motion moved by R. Wang, seconded by Regional and Local Councillor C. Perrelli the Board consented to adopt all of the staff recommendations in items 7.1 and 7.2 without further discussion or motions.

7.1 Media Relations Policy Report SRLIB21.14

Motion:

21:35

Moved by:

R. Wang

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the Library Board approve the *Media Relations Policy*.

CARRIED UNANIMOUSLY

7.2 Richmond Green Library Annual Report 2020 SRLIB21.15

Motion:

21:36

Moved by:

R. Wang

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the Library Board receive the *Richmond Green Library Annual Report 2020*.

CARRIED UNANIMOUSLY

8.0 New Business

None.

9.0 Resolution to Move Into Closed Session to consider matters relating to:

9.1 Personal matters about an identifiable individual

Motion:

21:37

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

Regional and Local Councillor J. DiPaola

THAT the Board move into Closed Session to consider personal matters about an identifiable individual.

CARRIED UNANIMOUSLY

At 5:28 p.m. the Board moved into Closed Session.

10.0 Resolution to Reconvene in Open Session

Motion:

20:38

Moved By:

Councillor T. Muench

Seconded by:

F. DiPede

That the Board reconvene into Open Session.

CARRIED UNANIMOUSLY

At 6:05 p.m. the Board returned to Open Session

11.0 Member Announcements

None.

12.0 Date of Next Meetings

The next Regular Meeting of the Library Board will be held on:

Tuesday, June 22, 2021 virtually using video-teleconferencing technology.

Special 2022 Budget Meetings of the Library Board will be held on:

Friday, August 13, 2021 @ 4 p.m.

Thursday, September 2, 2021 @ 4 p.m.

virtually using video-teleconferencing technology.

13.0 Adjournment

Motion:

21:39

Moved By:

Regional and Local Councillor J. DiPaola

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the meeting be adjourned at 6:07 p.m.

CARRIED UNANIMOUSLY

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor Greg Beros
Chair

Darren Solomon
Chief Executive Officer