

The Richmond Hill Public Library Board
Tuesday, February 25, 2020

MINUTES

The Richmond Hill Public Library Board held its regularly scheduled meeting on Tuesday, February 25, 2020 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

Present: Councillor Greg Beros, Chair
Stephen Chait
Frank DiPede
Councillor Tom Muench
Regional and Local Councillor Carmine Perrelli – remote attendance
Mahnaz Shahbazi
Rona Wang

Staff: Mary-Anne Dempster, Interim Chief Executive Officer
Stephen M. A. Huycke, Interim Secretary
Mary Jane Celsie, Director, Content
Yunmi Hwang, Director, Branch Services & Deputy CEO
Barbara Ransom, Director, Customer Experiences
Susan Quinn, Executive Administration Coordinator

1.0 Call to Order

The Chair called the meeting to order at 7:30 p.m.

2.0 Regrets

Regional and Local Councillor Joe Di Paola, Vice Chair – absent

3.0 Adoption of Agenda

Motion:

20:13

Moved By:

S. Chait

Seconded by:

Councillor T. Muench

THAT the Agenda of February 25, 2020, with the revised item 7.2, be adopted.

CARRIED

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Minutes

5.1 Library Board Minutes – January 28, 2020

Motion:

20:14

Moved By:

Councillor T. Muench

Seconded by:

M. Shahbazi

THAT the Minutes of January 28, 2020 be adopted

CARRIED UNANIMOUSLY

6.0 Correspondence

No Correspondence.

7.0 Reports

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

On a motion moved by M. Shahbazi, seconded by F. DiPede, the Board consented to adopt all of the staff recommendations in Reports 7.1, and 7.2 without further discussion or motions

**7.1 2019 Annual Use Indicators and Five Year Snapshot Report –
SRLIB20.07**

Motion:

20:15

Moved By:

M. Shahbazi

Seconded by:

F. DiPede

That the 2019 Annual Use Indicators and Five Year Snapshot Report be received as information.

CARRIED UNANIMOUSLY

7.2 Revised Final 2020 Operating Budget Report – SRLIB20.08

Motion:

20:16

Moved By:

M. Shahbazi

Seconded by:

F. DiPede

That the Final 2020 Operating Budget Report dated February 25, 2020 be received; and

That the final 2020 Operating Budget be approved; and

That the final 2020 Business Plan dated February 25, 2020 be approved.

CARRIED UNANIMOUSLY

8.0 Resolution to Move Into Closed Session to consider matters relating to:

8.1 Labour relations and employee negotiations with respect to adjustment of wages for the non-union employee group

8.2 Labour relations with respect to the position of the Chief Executive Officer

At 7:34 p.m. the Board moved into Closed Session

7:38 p.m. R. Wang arrived to the meeting.

9.0 Resolution to Reconvene in Open Session

Motion:

20:17

Moved By:

Councillor T. Muench

Seconded by:

F. DiPede

That the Board move into Open Session.

CARRIED UNANIMOUSLY

At 7:46 p.m. the Board returned to Open Session

7:47 p.m. Regional and Local Councillor C. Perrelli remotely joined the meeting.

10.0 Adoption of Recommendations Arising from Closed Session (if any)

Motion:

20:18

Moved By:

S. Chait

Seconded by:

F. DiPede

THAT the Library Board approve Library implementation of the City of Richmond Hill employee related compensation changes; *and*

THAT a general wage increase of; 1.7% effective January 1, 2020; 1.7% effective January 1, 2021; 1.7% effective January 1, 2022; and 1.7% effective

January 1, 2023, be applied to the salary schedule for the non-union employee group.

CARRIED UNANIMOUSLY

Motion:

20:19

Moved By:

S. Chait

Seconded by:

F. DiPede

That the resignation of Mary-Anne Dempster, Interim Chief Executive Officer, be accepted; and

That Yunmi Hwang be appointed Interim Chief Executive Officer of the Richmond Hill Public Library.

CARRIED UNANIMOUSLY

11.0 New Business

11.1 Memo from Board Chair Greg Beros

Motion:

20:20

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

R. Wang

Whereas access to technology and the Internet is an essential part of the services Richmond Hill Public Libraries provide

Whereas a virtual library card enables customers to immediately access online resources such as e-books, newspapers, magazines and downloadable movies and music

Whereas a virtual library card is a practical option for anyone who prefers to use only the Library's online collection

Whereas having to drive to library locations makes it difficult for residents to have easy access to these resources

Therefore be it resolved that the appropriate library staff investigate the feasibility of implementing virtual library card services for all Richmond Hill Public Libraries

CARRIED UNANIMOUSLY

12.0 Member Announcements

Regional and Local Councillor C. Perrelli advised the Board that he is hosting two events this coming weekend. On Saturday, February 29 at 8 pm a charity basketball game at Richmond Hill High School and on Sunday, March 1 from 11am to 1pm a community skate party at Richmond Green Skate Trail.

13.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on:
Tuesday, March 24, 2020 at 7:30 p.m. at Central Library.

14.0 Adjournment

Motion:

20:21

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

R. Wang

THAT the meeting be adjourned at 8:00 p.m.

CARRIED UNANIMOUSLY

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor G. Beros
Chair

S. Huycke
Interim Secretary