

The Richmond Hill Public Library Board
Thursday, February 21, 2019

MINUTES

The Richmond Hill Public Library Board held its regularly scheduled meeting on Thursday, February 21, 2019 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

Present: Marj Andre
Stephen Chait
Gwen Johnstone, Acting Chair
Alicia Lauzon

Staff: Louise Procter Maio, Chief Executive Officer
Catherine Charles, Director, Community Connections
Yunmi Hwang, Director, Technologies
Nusrat Ahmed, Executive Manager, Business Services

1.0 Call to Order

The Chair called the meeting to order at 7:30 p.m.

2.0 Regrets

David Bishop, Chair
Councillor Castro Liu

3.0 Adoption of Agenda

Motion: 19:09

Moved By: M. Andre

Seconded by: A. Lauzon

THAT the Agenda of February 21, 2019 be adopted.

CARRIED

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Minutes

5.1 Library Board Minutes – January 17, 2019

Motion: 19:10

Moved By: S. Chait

Seconded by: A. Lauzon

THAT the Minutes of January 17, 2019 be adopted.

CARRIED

6.0 Correspondence

- 6.1 Article from Richmond Hill Liberal; Re: [Here are the most-borrowed books, DVDs of 2018 in Richmond Hill](#)
- 6.2 Article from Quill and Quire; Re: [Libraries launch public campaign over publisher ebook and audiobook pricing](#)
- 6.3 Article from Forbes; Re: [Libraries speak out about e-books costs](#)
- 6.4 Article from Insauga.com; Re: [Multi-million dollar renovation planned for one of Mississauga's Oldest Libraries](#)

Motion: 19:11

Moved By: M. Andre

Seconded by: S. Chait

THAT the correspondence be received as information.

CARRIED

7.0 Reports

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

7.1 2018 Fourth Quarter Operations Report – SRLIB19.05

A report was issued prior to the meeting and was presented by L. Procter Maio, Chief Executive Officer.

Motion: 19:12

Moved By: M. Andre

Seconded by: S. Chait

THAT the 2018 Fourth Quarter Operations Report to December 31, 2018 be received for information.

CARRIED

**7.2 2018 Annual Use Indicators and Five Year Snapshot Report –
SRLIB19.06**

A report was issued prior to the meeting and was presented by Y. Hwang, Director, Technologies.

Motion: 19:13

Moved By: M. Andre

Seconded by: A. Lauzon

That the 2018 Annual Use Indicators and Five Year Snapshot Report be received as information.

CARRIED

7.3 Final 2019 Capital Budget Report – SRLIB19.07

A report was issued prior to the meeting and was presented by L. Procter Maio, Chief Executive Officer.

Motion: 19:14

Moved By: S. Chait

Seconded by:A. Lauzon

THAT the Final Richmond Hill Public Library 2019 Capital Budget & Capital Forecast 2020 – 2028, dated February 21, 2019 be approved .

CARRIED

7.4 Library Board OLA Conference Highlights

M. Andre provided an overview of conference highlights.

Motion: 19:15

Moved By: S. Chait

Seconded by: A. Lauzon

THAT the Library Board OLA Conference Highlights be received as information.

CARRIED

7.5 Status of 2019 Operating Budget Report – SRLIB19.08

A report was issue prior to the meeting and was presented by L. Procter Maio, Chief Executive Officer.

Motion: 19:16

Moved By: S. Chait

Seconded by: M. Andre

THAT the Status of the 2019 Operating Budget Report be received.

CARRIED

8.0 Member Announcements

None

9.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on:

Thursday, March 28, 2019 at 7:30 p.m.

10.0 Adjournment

Motion: 19:17

Moved By: S. Chait

Seconded by: A. Lauzon

THAT the meeting be adjourned at 8:31 p.m.

CARRIED

Respectfully submitted,

“Signed version on file in the Administration Offices”

G. Johnstone
Acting Chair

L. Procter Maio
Chief Executive Officer