

The Richmond Hill Public Library Board
Thursday, January 17, 2019

MINUTES

The Richmond Hill Public Library Board held its regularly scheduled meeting on Thursday, January 17, 2019 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

Present: David Bishop, Chair
Stephen Chait
Gwen Johnstone
Shelagh Harris
Alicia Lauzon

Staff: Louise Procter Maio, Chief Executive Officer
Mary Jane Celsie, Director, Content
Catherine Charles, Director, Community Connections
Yunmi Hwang, Director, Technologies
Barbara Ransom, Director, Customer Experiences
Eva Liu, Executive Manager, Talent and Culture
Greg Patterson, Manager, Central Library
Brock Smith, Manager, Communications
Franca Perri, Administrative Assistant

1.0 Call to Order

The Chair called the meeting to order at 7:30 p.m.

2.0 Regrets

Marj Andre

Adam Grachnik

Councillor Castro Liu

3.0 Adoption of Agenda

Motion:

19:01

Moved By:

S. Chait

Seconded by:

G. Johnstone

THAT the Agenda of January 17, 2019 be adopted as revised by adding Agenda Item 7.5 eContent for Libraries Campaign Report.

CARRIED

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Minutes

5.1 Library Board Minutes – December 13, 2018

Motion: 19:02

Moved By: G. Johnstone

Seconded by: A. Lauzon

THAT the Minutes of December 13, 2018 be adopted.

CARRIED

6.0 Correspondence

7.0 Reports

Accessible documents can be accessed through the [RHPL website > About Us > Library Board](#)

7.1 Final 2013 – 2017 Strategic Plan Status Report – SRLIB19.01

A report was issued prior to the meeting and was presented by B. Smith, Manager, Communications.

Motion: 19:03

Moved By: A. Lauzon

Seconded by: S. Harris

THAT the Final 2013 – 2017 Strategic Plan Report Card Report dated January 17, 2019 be received for information.

CARRIED

7.2 2018 Annual Accessibility Policy and Program Report – SRLIB19.02

A report was issued prior to the meeting and was presented by M.J. Celsie, Director, Content.

Motion: 19:04

Moved By: G. Johnstone

Seconded by: A. Lauzon

THAT the Library Board approves the Richmond Hill Public Library Board Accessibility Policy dated January 17, 2019 and receives the 2018 Annual Accessibility Program Report for information.

CARRIED

7.3 2018 Annual Health and Safety Policy and Program Report – SRLIB19.03

A report was issued prior to the meeting and was presented by G. Patterson, Manager, Central Library.

Motion: 19:05

Moved By: S. Chait

Seconded by: G. Johnstone

THAT the Library Board approve the Richmond Hill Public Library Board Health and Safety Policy Statement, and Respect in the Workplace – Harassment & Violence Policy; and receive the Annual Health and Safety Report for 2018 for information.

CARRIED

7.4 2019 Operating Budget Status Report – SRLIB19.04

A report was issued prior to the meeting and was presented by L. Procter Maio, Chief Executive Officer.

Motion: 19:06

Moved By: S. Chait

Seconded by: G. Johnstone

THAT the 2019 Operating Budget Status Report be received for information.

CARRIED

7.5 eContent for Libraries Campaign Report – SRLIB19.05

A report was issue prior to the meeting and was presented by M. J. Celsie, Director, Content.

Motion: 19:07

Moved By: S. Chait

Seconded by: G. Johnstone

THAT the eContent for Libraries Campaign Report be received for information.

CARRIED

8.0 Member Announcements

Eva Liu, Executive Manager, Talent and Culture was introduced.

9.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on: **Thursday, February 21, 2019 at 7:30 p.m.**

10.0 Adjournment

Motion: 19:08

Moved By: S. Harris

Seconded by: A. Lauzon

THAT the meeting be adjourned at 8:15 p.m.

CARRIED

Respectfully submitted,

“Signed version on file in the Administration Offices”

D. Bishop
Chair

L. Procter Maio
Chief Executive Officer