



Information for Self-Published Authors

While Richmond Hill Public Library welcomes suggestions for purchase from self-published authors, we receive a large number of submissions and purchase self-published books very selectively. We are most likely to purchase books that meet the criteria as defined in our Collection Development Policy, or that are of significant local interest or which have received media attention. Please consult RHPL's Collection Development Policy for a complete list of the library's selection criteria:

<http://www.rhpl.richmondhill.on.ca/AboutUs/Policies/CollectionDevelopment15.pdf>

To have a self-published book considered for inclusion in the library's collection, the following information is required:

Book Title:

Author's Name:

Author's Address:

ISBN:

Price:

Type of Binding:

Intended Audience:

Ordering Information:



RICHMOND HILL PUBLIC
Library

Celebrate your curiosity

Author's Credentials (mandatory for non-fiction):

A **brief** summary of the book's contents:

Information about illustrations and illustrators (children's books only):

Why this book would be of interest to RHPL customers:

It is also very helpful to provide one or more reviews from objective online or print sources, i.e. **not** paid or customer reviews:



RHPL does not add donated material to the collection with the exception of large/valuable donations considered unique and not otherwise available.

Please email the above information to msplitter@rhpl.ca or mail it to:

Michelle Splitter
Manager, Content Development
Richmond Hill Public Library
1 Atkinson Street, Richmond Hill, ON
L4C 0H5

Please **do not** send a sample of your book. If the selector wants to see it, the library will buy a copy.

The library does not order directly from websites or pay in advance for material. If you would like to sell your book to the library, you should be prepared to make your book available through the library's wholesaler, name and contact information to be supplied upon request.

Due to the volume of material received, the library cannot notify you if your book has been accepted or not. If it is, you will receive an order from the library or the library's vendors and the title will show as on order in the library website.

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