



THE RICHMOND HILL PUBLIC LIBRARY BOARD

THURSDAY, JUNE 16, 2016

MINUTES

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The Richmond Hill Public Library Board held its regularly scheduled meeting on Thursday, June 16, 2016 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

**Present:** David Bishop, Chair  
Councillor Greg Beros  
Shelagh Harris  
Gwen Johnstone – remote attendance  
Councillor Castro Liu  
Nighat Sukhera  
Martin Zegray, Vice Chair

**Staff:** Louise Procter Maio, Chief Executive Officer  
Mary Jane Celsie, Director, Content  
Catherine Charles, Director, Community Connections  
Barbara Ransom, Director, Customer Experiences  
Yunmi Hwang, Director, Technologies  
Vito Montesano, Manager, Staffing Strategies  
Len Wong, Manager, Richmond Green Library  
Susan Quinn, Business Services Assistant

**1.0 Call to Order**

The Chair called the meeting to order at 7:30 p.m.

**2.0 Regrets**

Regional & Local Councillor Brenda Hogg  
Adam Grachnik

**3.0 Adoption of Agenda**

**16:67** Moved by: S. Harris That the Agenda of June 16, 2016 be adopted  
Seconded by: Councillor C. Liu  
CARRIED

**4.0 Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest.

*M. Zegray arrived at 7:33 p.m.*

**5.0 Presentation**

**.3** Louise Procter Maio, Richmond Hill Public Library Chief Executive Officer  
RE: RHPL Administration Division

**16:68** Moved by: Councillor G. Beros That the presentation on the RHPL Administration  
Seconded by: N. Sukhera Division be received  
CARRIED

**6.0 Minutes**

**.1** Library Board Meeting  
May 19, 2016

**16:69** Moved by: M. Zegray That the Minutes of May 19, 2016 be adopted  
Seconded by: N. Sukhera  
CARRIED

**7.0 Correspondence**

I. Margaret Roberts May 16, 2016  
*Re: Thank you card*

II. Town of Richmond Hill May 16, 2016  
*Re: 2016 Community Survey Results*

**16:70** Moved by: M. Zegray That the correspondence be received as  
Seconded by: Councillor C. Liu information  
CARRIED

**8.0 Reports**

- .1 2015 Richmond Hill Public Library Community Report SRLIB16.23**  
A report was issued prior to the meeting and presented by Catherine Charles, Director, Community Connections

**16:71 Moved by: M. Zegray**                      **That the 2015 Richmond Hill Public Library**  
**Seconded by: N. Sukhera**                      **Community Report dated June 16, 2016 be**  
**CARRIED**    **received**

- .2 2015 Richmond Green Library Annual Report SRLIB16.24**  
A report was issued prior to the meeting and presented by Len Wong, Manager, Richmond Green Library

**16:72 Moved by: G. Johnstone**                      **That the Richmond Green Library Annual Report**  
**Seconded by: S. Harris**                      **2015 dated June 16, 2016 be received; and**  
**CARRIED**    **That the Board recognizes the accomplishment of**  
Patricia Chan in receiving the 2015/16 Secondary Vice-Principals' Association Community Service Award from York Region District School Board in her role in supporting student success at Richmond Green Secondary School

- .3 EBook Pricing Status Report SRLIB16.25**  
A report was issued prior to the meeting and presented by Mary Jane Celsie, Director, Content

**16:73 Moved by: M. Zegray**                      **That the EBook Pricing Status Report dated June**  
**Seconded by: Councillor C. Liu**                      **16, 2016 be received**  
**CARRIED**

- .4 2016 Restated Operating Budget Report SRLIB16.26**  
A report was issued prior to the meeting and presented by L. Procter Maio, CEO

**16:74 Moved by: M. Zegray**                      **That the 2016 Restated Operating Budget Report**  
**Seconded by: N. Sukhera**                      **dated June 16, 2016 be approved**  
**CARRIED**

- .5 Richmond Hill Public Library Board Member Code of Conduct Policy**  
**SRLIB16.27**  
A report was issued prior to the meeting and presented by L. Procter Maio, CEO

**16:75** Moved by: N. Sukhera  
Seconded by: M. Zegray  
CARRIED

That the *Richmond Hill Public Library Board Member Code of Conduct Policy* dated June 16, 2016 be adopted

**9.0 Resolution to Move Into Closed Session to consider matters relating to:**

- .1 Labour relations or employee negotiations with respect to Non Union Employee Group
- .2 Labour relations or employee negotiations with respect to CUPE 905.24

**16:76** Moved by: Councillor C. Liu  
Seconded by: S. Harris  
CARRIED

That the Board move into Closed Session to consider matters relating to labour relations or employee negotiations

*At 8:30 p.m. the Board moved into Closed Session*

*At 8:30 p.m. G. Johnstone left the meeting remotely*

**10.0 Resolution to Reconvene in Open Session**

**16:77** Moved by: M. Zegray  
Seconded by: S. Harris  
CARRIED

That the Board reconvene in Open Session

*At 9:32 p.m. the Board reconvened in Open Session*

**11.0 Adoption of Recommendations Arising from Closed Session (if any)**

**16:78** Moved by: N. Sukhera  
Seconded by: M. Zegray  
CARRIED

That the Richmond Hill Public Library Organization Report be received for information

**16:79** Moved by: Councillor G. Beros  
Seconded by: N. Sukhera  
CARRIED

That the Library Board receive for information matters relating to labour relations and employee negotiations with respect to CUPE 905.24

**12.0 Member Announcements**

The CEO advised that Board member Shelagh Harris was presented with a *Leading Women, Leading Girls, Building Communities* award by Reza Moridi, MPP.

The CEO advised that the provision of general contracting services for the construction of the New Oak Ridges Library was awarded to Bondfield Construction Company Limited in the amount of \$8,862,000.

**13.0 Date of Next Meeting**

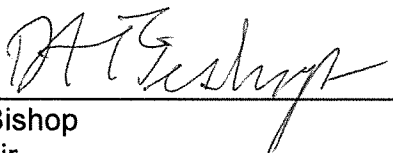
The next **Library Board Meeting** will be held: **Thursday, September 15, 2016 at 7:30 p.m.**

**14.0 Adjournment**

**16:80 Moved by: M. Zegray  
Seconded by: N. Sukhera  
CARRIED**

That the meeting be adjourned at 9:36 p.m.

Respectfully submitted,

  
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D. Bishop  
Chair

  
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L. Procter Maio  
Chief Executive Officer