



THE RICHMOND HILL PUBLIC LIBRARY BOARD

THURSDAY, MARCH 10, 2016

MINUTES

The Richmond Hill Public Library Board held its regularly scheduled meeting on Thursday, March 10, 2016 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

Present: David Bishop, Chair
Adam Grachnik
Shelagh Harris
Gwen Johnstone
Councillor Castro Liu
Margaret Roberts
Martin Zegray, Vice Chair

Staff: Louise Procter Maio, Chief Executive Officer
Mary Jane Celsie, Director, Content
Barbara Ransom, Director, Customer Experiences
Yunmi Hwang, Director, Technologies
Michelle Weinberg, Manager, Programming Services
Susan Quinn, Business Services Assistant

1.0 Call to Order

The Chair called the meeting to order at 7:36 p.m.

2.0 Regrets

Councillor Greg Beros
Regional & Local Councillor Brenda Hogg
Nighat Sukhera

3.0 Adoption of Agenda

16:22 Moved by: M. Zegray That the Agenda of March 10, 2016 be adopted
Seconded by: Councillor C. Liu
CARRIED

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Presentation

.1 Gwen Manderson, Town of Richmond Hill Director, Strategic Initiatives
Daniel Olding, Town of Richmond Hill Manager, Grants & Strategic Initiatives
Re: TRH Socio-Economic Study 2015

16:23 Moved by: M. Zegray That the presentation on the TRH Socio-Economic
Seconded by: M. Roberts Study 2015 be received
CARRIED

.2 Barbara Ransom, Richmond Hill Public Library
Director, Customer Experiences
Re: RHPL Customer Experiences Division

16:24 Moved by: G. Johnstone That the presentation on RHPL Customer
Seconded by: A. Grachnik Experiences Division be received
CARRIED

6.0 Minutes

.1 Library Board Meeting
February 11, 2016

16:25 Moved by: M. Roberts That the Minutes of February 11, 2016 be adopted
Seconded by: G. Johnstone
CARRIED

7.0 Correspondence

I. yorkregion.com March 4, 2016
Re: Richmond Hill showcasing redesigned library cards

16:26 **Moved by: Councillor C. Liu** **That** the correspondence be received as
Seconded by: M. Zegray information
CARRIED

8.0 **Reports**

.1 **Writer-in-Residence Report SRLIB16.08**

A report was issued prior to the meeting and presented by Michelle Weinberg, Manager, Programming Services. M. Weinberg also announced that the Governor General, His Excellency David Johnston and his wife, Her Excellency Sharon Johnston would be attending Central Library on May 18, 2016 to provide author readings on their latest books, courtesy of Joseph Kertes and his association with the Johnstons.

16:27 **Moved by: A. Grachnik** **That** the *Writer-In-Residence Program Report*
Seconded by: G. Johnstone dated March 10, 2016 be received
CARRIED

.2 **2015 Fourth Quarter Financial Report SRLIB16.09**

A report was issued prior to the meeting and presented by the CEO.

16:28 **Moved by: M. Zegray** **That** the *Richmond Hill Public Library Interim*
Seconded by: G. Johnstone *Financial Statement for the period ending*
CARRIED *December 31, 2015* be received as information;

That the Richmond Hill Public Library Board return a projected surplus of \$144,423 to the Town of Richmond Hill;

That \$65,937.51 be transferred from the Donation and Bequest Reserve to fund the Digitization project, as previously approved November 2014;

That \$4,866.03 be transferred from the Donation and Bequest Reserve to fund the Writer-In-Residence project, as previously approved March 2015; and

That \$304.26 be transferred from the Special Purpose Reserve to fund the 2015/16 OLCF-ITC Grant project, as previously reported October 2015.

.3 2016 FINAL Operating Budget Report SRLIB16.10

A report was distributed at the meeting and presented by the CEO.

**16:29 Moved by: M. Zegray
Seconded by: S. Harris
CARRIED**

That the final 2016 Operating Budget Report dated March 10, 2016 be approved; and

That the final 2016 Business Plan dated March 10, 2016 be approved.

9.0 Member Announcements

None.

10.0 Date of Next Meeting

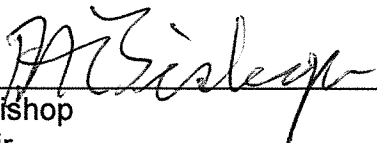
The next **Library Board Meeting** will be held: **Thursday, April 21, 2016 at 7:30 p.m.**

11.0 Adjournment

**16:30 Moved by: Councillor C. Liu
Seconded by: M. Zegray
CARRIED**

That the meeting be adjourned at 9:04 p.m.

Respectfully submitted,



D. Bishop
Chair



L. Procter Maio
Chief Executive Officer