

THE RICHMOND HILL PUBLIC LIBRARY BOARD

THURSDAY, FEBRUARY 19, 2009

**MINUTES**

The Richmond Hill Public Library Board held its regular meeting on Thursday, February 19, 2009 in the Boardroom at the Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

**PRESENT:** Shelagh Harris, Chair  
William F. Bell  
Katherine Belrose  
Councillor Godwin Chan  
Elizabeth Wilfert  
Martin Zegray

**STAFF:** Jane Horrocks, CEO  
Mary Jane Celsie, Director of Public Service  
Barbara Ransom, Director of Service Development Planning & Support  
Susan Quinn, Administrative Assistant

**1.0 CALL TO ORDER**

The Chair called the meeting to order at 7:55 pm.

**2.0 REGRETS**

Councillor Greg Beros  
David Bishop  
Govindan Ravindran  
Rubi Talavera

**3.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest.

#### 4.0 MINUTES

.1 **Board Meeting**  
January 19, 2009

09:25 Moved by William F. Bell  
Seconded by Elizabeth Wilfert  
That the Minutes of January 19, 2009 be adopted.  
Carried Unanimously

#### 5.0 BUSINESS ARISING

09:26 Moved by Councillor Godwin Chan  
Seconded by Katherine Belrose  
That Business Arising be received.  
Carried Unanimously

#### 6.0 CORRESPONDENCE

.1 **Letter from Minister of Citizenship and Immigration**  
January 2009

**RE: Newcomer Champion Award Nominations**

.2 **Letter from Helpmate Community Information & Volunteer Bureau**  
January 14, 2009

**RE: Thank You for use of Central Library Space**

.3 **Report from CEO of Federation of Ontario Public Libraries (FOPL)**  
January 28, 2009

**RE: CEO's Report to FOPL Members**

.4 **Report from Chair of Federation of Ontario Public Libraries (FOPL)**  
January 28, 2009

**RE: Chair's Report to FOPL Members**

.5 **Email from FOPL**  
February 4, 2009

**RE: 2009 Federation Board of Directors**

.6 **Email from Knowledge Ontario**  
February 6, 2009

**RE: Knowledge Ontario: Resource database 09-10 it's official**

.7 **Town of Richmond Hill SRCAO.09.02**  
February 9, 2009

**RE: Town Hall Relocation Feasibility Study – Public Consultation**

09:27 Moved by Elizabeth Wilfert  
Seconded by Councillor Godwin Chan  
That the Correspondence be received.  
Carried Unanimously

## 7.0 CHIEF LIBRARIAN'S REPORT

- 09:28 Moved by Martin Zegray  
Seconded by Elizabeth Wilfert  
That the Board request that Council, Town of Richmond Hill, authorize the transfer of \$10,480.00 from *The Richmond Hill Public Library Donation & Bequest Reserve Fund* to offset 2008 Library Board approved transactions; and  
That the Board approve the transfer of \$47,460 from the Special Purpose Reserve.  
Carried Unanimously
- 09:29 Moved by Katherine Belrose  
Seconded by Councillor Godwin Chan  
That the Board receive the *Chief Librarian's Report CLR09.02*.  
Carried Unanimously

## 8.0 STAFF REPORTS

### .1 **SRLIB09.06** **2008 Year End Statistics Report**

- 09:30 Moved by William F. Bell  
Seconded by Martin Zegray  
That the Board receive the SRLIB09.06 the *2008 Year End Statistics Report*.  
Carried Unanimously

### .2 **SRLIB09.07** **2008 Draft Year-end Financial Report (Unaudited)**

- 09:31 Moved by Councillor Godwin Chan  
Seconded by Katherine Belrose  
That the Board receive SRLIB09.07 *2008 Draft Year-end Financial Report (Unaudited)*.  
Carried Unanimously

### .3 **SRLIB09.08** **Bill 128: An Act to Protect Our Children from Sexual Predators and Exposure to Electronic Forms of Sexual Material**

- 09:32 Moved by William F. Bell  
Seconded by Martin Zegray  
That the Board receive SRLIB09.08 *Bill 128: An Act to Protect Our Children from Sexual Predators and Exposure to Electronic Forms of Sexual Material*.  
Carried Unanimously

8:35 pm Susan Quinn left the meeting.

9.0 **OTHER BUSINESS**

1. **Resolution to Move into Closed Session**

09:33 Moved by William F. Bell  
Seconded by Katherine Belrose  
That the Board move into Closed Session to consider matters relating to Personnel and Property of the Board.  
Carried Unanimously

At 8:35 pm the Board moved into Closed Session

At 8:40 pm the Board returned to Open Session

09:34 Moved by Elizabeth Wilfert  
Seconded by Katherine Belrose  
That the recommendation in ICSR09.01 *Personnel Matter* be approved.  
Carried Unanimously

10.0 **DATE OF NEXT MEETING**

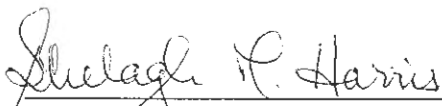
The next **Library Board Meeting** be held **Thursday, March 26, 2009 at 7:30 p.m.** in the Boardroom at the Central Library.

11.0 **ADJOURNMENT**

09:35 Moved by Katherine Belrose  
Seconded by Elizabeth Wilfert  
That the meeting be adjourned.  
Carried Unanimously

At 8:40 pm the meeting adjourned.

Respectfully submitted,

  
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Shelagh Harris, Chair

  
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Jane Horrocks, CEO & Secretary-Treasurer